



# Knowledge Infrastructure Program

## College Component

### Summary Form

To complete this form, it is important that applicants read and follow the information in the [How to Apply guide](#) on the Knowledge Infrastructure Program Website. As indicated in that guide, in addition to the form below, applicants need to submit written supporting documentation that substantiates the data and other information provided in this application form.

#### Summary Information

Name of Institution:

Address (Number, Street, Apt., City)

Province/Territory

Postal Code

Project Title and Location:

#### Project Leader

Family Name

Given Name

Title

Address (Number, Street, Apt., City, prov., Postal Code)

Email Address

Preferred Language of Correspondence:

English

French

**Project Timing****Day/ Month / Year**

Start Date (actual or proposed)

Proposed Completion Date

**Project Readiness Factors**

(For each applicable Factor, provide date by which the project has received or is anticipated to receive)

	N/A	Day	Month	Year
Approval in Principle by Governing Board of Institution		<input type="text"/>		
Engineering Designs and Regulatory Approvals		<input type="text"/>		
Funding from all other sources confirmed in writing		<input type="text"/>		
A completed environmental assessment	<input type="checkbox"/>	<input type="text"/>		
Proposals for work from contractors		<input type="text"/>		
Confirmed contractor start date		<input type="text"/>		
Letter from province/territory confirming project as a priority	<input type="checkbox"/>	<input type="text"/>		

**Economic Stimulus Arising from Project****By 31/03/2010****From 01/04/2010 to 31/03/2011**

Amount of Direct Economic Impact

Impact within province/territory

\$

\$

Impact within Canada

\$

\$

**Amount of Indirect Economic Impact**

Impact within province/territory

\$

\$

Impact within Canada

\$

\$

**Number of jobs created or maintained**

Jobs in province/territory

Jobs in Canada

**Areas of Benefits for Institution**

(identify extent to which project is designed to generate benefits — use Other category as needed to ensure total is 100%)

Improves use of existing training space  %

Improves functionality and efficacy of training space  %

Increases energy efficiency and reduction of emissions  %

Upgrades the health and safety of training facilities  %

Improves incubation facilities for industry and research  %

Increases capacity to train students in advanced knowledge areas, e.g. Red Seal trades  %

Other (describe in up to 25 words)  %

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**Extent of Benefits**

(describe in up to 100 words the impact on your institution over the next five years, using numbers where possible i.e. number of researchers affected, percent reduction in emissions, etc.)

**Aboriginal Considerations**

Are there Aboriginal groups or communities in the project area?

 

Yes No

If yes, could the project have adverse effects on these groups?

 

Yes No

Have Aboriginal groups been consulted about the project?

 

Yes No

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**Project Budget Information**

Breakdown of Project Costs	Proposed Program Funding	Total Costs
Capital Costs		
Renovation, Repair or Maintenance	\$ <input type="text"/>	\$ <input type="text"/>
Construction	\$ <input type="text"/>	\$ <input type="text"/>
Engineering and Environmental Planning	\$ <input type="text"/>	\$ <input type="text"/>
Communication Activities (e.g. developing press materials, signage)	\$ <input type="text"/>	\$ <input type="text"/>
Audit and Project Evaluation	\$ <input type="text"/>	\$ <input type="text"/>
Other (please specify)	\$ <input type="text"/>	\$ <input type="text"/>
<b>Total</b>	\$ <input type="text"/>	\$ <input type="text"/>

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**Project Summary**

(up to 50 words. Suitable for press release on approved projects)

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**Description of how the project supports Canada's Science and Technology Strategy**

(up to 50 words)

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To complete the application process, each applicant must print this form, ensure that the Attestation at the end of the form is signed by the President or Chief Executive Officer of the institution and attach the form to a paper copy of their full detailed proposal. Applicants have two options with respect to paper copies of proposals that must be provided to complete the application process:

- Preferred: Provide two (2) paper copies of each proposal and an electronic version on diskette or CD Rom either using the Microsoft Office suite of products or ADOBE PDF; or
- Alternative: Provide six (6) paper copies of each proposal.

The signed summary form and paper copies are to be sent to:

Knowledge Infrastructure Program  
Room 931D  
235 Queen Street  
Ottawa, Ontario K1A 0H5

The Web version of this [application form](#) must also be submitted electronically to the Knowledge Infrastructure Program.

**Note:** Applicants from Quebec must contact Éducation, Loisir et Sport Québec regarding applications.

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**Attestation**

The information provided in this application is correct. If the services of a lobbyist have been used for the purposes of my application for financial assistance, the lobbyist(s) is (are) in compliance with the *Lobbyists Registration Act*. The project is a priority of this institution and will be materially completed by March 31, 2011.

I concur

I do not concur

\_\_\_\_\_  
President or  
Chief Executive Officer of Institution

\_\_\_\_\_  
Date

Name:

Title:

Institution: